 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before setup date
	Email:		Hall No:		Stand No:
	Address:				Tel No:
	Contact Person:		H/P No:		
Kindly complete and return to salesoperations@mitec.com.my					

AUDIO VISUAL	ORDER FORM #01
---------------------	-----------------------

Code	Description of Items	Charge	Price (RM)	Dates Required		Subtotal (RM)
				From	To	
SOUND SYSTEM:						
SS01	Small Portable PA System (2 Speaker, 1 Mixer & 2 Hand Held)	Per day	1,623.00			
SS02	Lapel/Hand held microphone / Skin Mic	Per day	255.00			
SS03	LCD TV 42" c/w USB input (Table/Floor Stand)	Per day	530.00			
SS04	LCD TV 50" c/w USB input (Table/Floor Stand)	Per day	663.00			
AUDIO PLAYER:						
AP01	Projection Screen 7.5 ft x 10 ft	Per day	265.00			
AP02	Projection Screen 6 ft x 8 ft	Per day	270.00			
AP03	Projection Screen 9 ft x 12 ft	Per day	474.00			
AP04	Projector 3000 Ansi Lumens	Per day	327.00			
AP05	Projector 6000 Ansi Lumens	Per day	806.00			
AP06	Sound Engineer (Minimum 8 hours)	Per day	875.00			
GRAND TOTAL (RM) (Total Nett Price)						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--

IMPORTANT NOTES:

- Should you require equipment that is not specified above or wish to discuss your requirements, please contact MITEC's exhibition coordinator.
- The exhibitor is responsible for any loss or damage and will be charged the equipment value accordingly.
- Power connection shall be arranged for any equipment required power connection. Please arrange with the appointed booth contractor.
- The exhibitor must ensure cable or connector to be used for connection to external equipment is compatible.
- The audio-visual order(s) and services are subject to availability.
- Service Order will only be delivered upon receipt of full payment.

TERMS & CONDITIONS:

- A 20% surcharge applies for all the orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

AUDIO VISUAL ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slip.
- Payment by credit card is only available onsite at the Exhibition Service Center or order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

RIGGING / HANGING	ORDER FORM #02
--------------------------	-----------------------

Banner/Lighting/Structure: Description of Item: (If different, please attach a description of each)						
Quantity:		Weight (must be accurate):				
Location (s) of the hanging banner or structure:						
SERVICE DESCRIPTION:	Price (RM)		Quantity Required	Date Required		Subtotal (RM)
				From	To	
3M Box Truss 300mm/ 400mm	Per unit Per Day	403.00				
1000kg Hoist	Per unit Per Day	1,303.00				
Min 2 Banner Hanging Point	Per Set Per Day	450.00				
Additional Banner Hanging Point	Per unit Per Day	225.00				
PE Endorsement (Optional)	Per Booth	Cat A	3,500.00			
		Cat B	5,000.00			
		Cat C	7,000.00			
Engineer Inspection	Per Booth/	2,000.00				
	Per Structure	-8,000.00				
Fly-Bar (Ballroom Only)	Per Unit Per Event	550.00				
Weight load: Left& Right: 200kg each / Center:300 kg						
GRAND TOTAL (RM)						
(Total Nett Price)						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

IMPORTANT NOTES:

- Banners must have hanging cables, and eyelets must be set with lightweight rods on its top and bottom for stability.
- Banners must be handed over to MITEC a minimum of 1 day prior to show setup date.
- Rigging must be installed and dismantled by a certified rigger appointed by the contractor or exhibitors.
- Contractor must bring suitable safety cable to use for hanging.
- The maximum load per Rigging and per Structure are 500 kg and below and to be spread evenly, especially for structure
- Shakel & Spanset require to have a limit on working load.
The hanging Structure frame must be built with a metal base.
- Rigging Plan are strictly based on MITEC mother truss. Rigging & Hanging order(s) and services are subject to availability and plan submitted.
- Service will not be rendered until received of full payment.
- Rigging Services are solely provided by MITEC.
- Hanging Structure subject to MITEC Approval and PE Endorsement issued by MITEC's panel is an optional service with charges depending on structure complexity under 3 Categories below;
Category A: 30% partial space structure occupancy / minimal structure design /minimal hanging points.
Category B: 50% half space structure occupancy / multiple structure design / multiple hanging points.
Category C: 100% full space structure occupancy/ multiple structure design/ multiple hanging points.
- MITEC's panel PE Engineer will review and advise the charges upon review of the submission.
- Plan submission and final installation are subject to MITEC's approval.
- Engineer Inspection onsite will be called upon if the MITEC Safety and AV Officer observes inconsistency with the submitted PE Endorsement. The Engineer Inspection fee is applied based on the submission review and verification complexity.
- Please submit and attach a copy of the following documents 14 days prior to the build-up date.
 - * 3D Drawing
 - * Orientation plan
 - * Superimposed rigging plan point
 - * Technical drawing of the hanging structure
 - * Rigging equipment and method

TERMS & CONDITIONS:

- Relocation of Banner/ Structure subject to MITEC approval and surcharge of 50%.
- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive a 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.
- MITEC has exclusive Rigging & Hanging Installation rights within the venue.
- Any outside supplier and equipment brought into MITEC are strictly prohibited.

RIGGING & HANGING SERVICE - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

<input type="checkbox"/>	Bank Transfer	<input type="checkbox"/>	Credit Card
--------------------------	---------------	--------------------------	-------------
- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Central Portal. Failure to make payment will result in unprocessed orders.
- Banking details as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 2346 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp _____


For official use (MITEC)

Date Received: _____

PRICES ARE SUBJECT TO MARKET-RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by ATRADER</p>	Event Name:			Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
Kindly complete and return to salesoperations@mitec.com.my					

BEVERAGE				ORDER FORM #03				
Code	TEA/COFFEE COMBO:	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
C01	Coffee Bean Machine including of ; - 1 Kg Coffee Bean for 100 cups (espresso, coffee, cappuccino, latte) - 1 Box Tea of 50 sachets with selection of ; English Breakfast, Earl Grey, Jasmine, Peppermint, Chamomile)	1320.00						
C02	1 kg Coffee Bean for 100 cups (espresso, coffee, cappuccino, latte)	600.00						
C03	1 Box Tea of 50 sachets with a selection of English Breakfast, Earl Grey, Jasmine, Peppermint, Chamomile	322.00						
Code	SOFT DRINKS: 24 cans x 325ml	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
S01	Coke	160.00						
	Coke Light							
	Sprite							
	Soda							
	Ginger Ale							
	100 Plus							
Code	JUICES: 20 bottles x 250 ml	Price RM	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
J01	Orange	150.00						
	Apple							
	Pink Guava							
	Mango							
Code	MINERAL WATER/ DISPENSER	Price RM	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
M01	In House Mineral Water (24 bottle x 350ml)	79.50						
M02	Water Dispenser + Three (3) Bottled Water (19L)	580.00						
M03	Refill Water Galloon – 19L (for water dispenser)	72.00						
M04	Additional disposal Paper Cups (per pack of 25 cups)	32.00						
Deposit*								
SUBTOTAL (RM)								
Deliveries do not include waiter service – should you require staff kindly complete the labor section below								

LABOUR	Rate/ Hour (RM)			No. Required	Serving Time	Dates Required		Total (RM)
	Mon-Sat	Sunday	Public Holiday			From	To	
Waiter	22.00	39.00	54.00					
Bar Person	25.00	44.00	67.00					
Note: Staffing - minimum 4 hours per shift will be required.								
SUBTOTAL (RM)								
GRAND TOTAL (RM) (Total Nett Price)								

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--

IMPORTANT NOTES:

- A deposit of RM500.00 must be placed for each water dispenser order.
- A deposit of RM500.00 must be placed for each coffee machine order.
- A deposit shall be paid in a separate cheque. This deposit will be used to offset any damages or loss of equipment.
- Disposable cups and cutleries will be provided.
- The exhibitor is responsible and will be charged for any loss or damaged cup and cutleries.
- Client responsible to provide electrical connection to accommodate stand catering or beverage machine ordered for their booth. Please arrange with the appointed booth contractor.
- The beverage order(s) and services are subject to availability
- Service Order will only be delivered upon receipt of full payment.

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before setup date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive of 5% Service Charge and 6% Sales & Service.
- The above price quoted is subject to change without prior notice including prevailing government tax.
- MITEC has exclusive food and beverage distribution rights within the venue.
- Any outside beverages brought into its premises for sale and consumption are strictly prohibited.

BEVERAGE ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:		Order Deadline: 2 weeks before setup date	
	Email:	Hall No:	Stand No:	
	Address:		Tel No:	
	Contact Person:	H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my			

BUILDING SERVICES	ORDER FORM #04A
--------------------------	------------------------

Please select network setup required

Single Device (user / display setup)	<input type="checkbox"/> Basic Setup, connecting to Desktop / Laptop / TV/ Standee/ IoT
Multiple Device (counter / ticketing setup)	<input type="checkbox"/> Advanced setup, required switches/router to distribute multiple devices

Please select internet Package required

INTERNET CONNECTION		Billing	Price (RM)	Quantity Required	Date Required		Total (RM)
					From	To	
SPEED	WIFI / WIRED						
5 Mbps Dedicated Access	Dedicated Access Internet Packag <i>For light usage only; web surfing, web apps</i> <input type="checkbox"/> Wi-Fi (Max up 2-3 users / SSID) <input type="checkbox"/> WIRED (One LAN cable only (without switches/router network device))	4 days	1,200.00				
	Additional day	Per day	300.00				
10 Mbps Dedicated Access	Dedicated Access Internet Package <i>For medium usage only; web surfing, web apps, cloud</i> <input type="checkbox"/> Wi-Fi (Max 2-5 users/ SSID) <input type="checkbox"/> WIRED (One LAN cable only (without switches , router network device))	4 days	2,400.00				
	Additional day	Per day	600.00				
20 Mbps Dedicated Access	Dedicated Access Internet Package <i>For heavy usage with multiple devices connection.</i> <input type="checkbox"/> Wi-Fi (Max 4-5 users/ SSID) <input type="checkbox"/> WIRED (One LAN cable only (without switches , router network device))	4 days	4,800.00				
	Additional day	Per day	1,200.00				
Additional LAN cable <small>(For multiple devices breakdown from a single connection)</small>		Per LAN Cable	180.00				
Rental of Switches/ Router <small>(For multiple devices from a single connection. Security Deposit required)</small>		Per Unit	500.00				
Relocation of Internet Access (Wi-Fi / WIRED) <small>(Wired is subject to location, non-carpeted floor only or special trunking)</small>		One Time Per Connection	261.00				
GRAND TOTAL (RM)							
(Total Nett Price)							

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--

IMPORTANT NOTES:

- Wi-Fi Password will be delivered to the exhibitor's booth on the last day of the build-up period. The provision for all equipment and services is subject to availability.
- Additional LAN Cable options are strictly for multiple device connections (1 switch/router to multiple devices.). Switches /router rental is based on request and is subject to availability. The rental is limited to 1 unit per setup/ booth (including basic configuration/ troubleshooting / technical assistance) The rental is subject to a refundable deposit of RM1,000.00.
- Any network device (switch/router) that belongs to the client shall be fully responsible by the client.
- Any network device (switch/router) that belongs to MITEC should be returned once the event ends.
- The deposit will be refunded to the client once the switch/router is returned in good condition.
- Testing for the internet (Wired / Wi-Fi) must be conducted on the final day of the show setup.
- The power connection for any equipment shall be arranged by the client with the appointed booth contractor.
- The Internet services are subject to availability.
- Internet line relocation and additional wired connection during setup and event day are subject to approval and availability.
- Service Order Form must be submitted with a booth location plan that clearly shows the location's internet point required.
- Wired connection cabling is up to 10 meters and additional is chargeable accordingly.
- MITEC cannot guarantee that the services will be free from any error or interruption due to the nature of the service and risk factors beyond MITEC's control.
- Installation will only be done upon receipt of full payment.

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline of which two (2) weeks before setup date. Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- No refund will be made for services installed and not used during the event.
- Refunds or overpayments will be processed by MITEC's Finance 30 working days after the show closing date.
- Deposit for Telecommunication is refundable after deduction of billing.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

INTERNET ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions: Bank Transfer Credit Card
- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip
- Payment by credit card only available onsite at the Exhibition Service Centre or order via Exhibition Service Center Portal
- Failure to make payment will result in unprocessed orders.
- Banking details as follow;

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET-RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:	
	Address:				Tel No:	
	Contact Person:		H/P No:			
	Kindly complete and return to salesoperations@mitec.com.my					

BUILDING SERVICES			ORDER FORM #04B			
WATER / DRAINAGE	Billing	Price (RM)	Quantity Required	Date Required		Subtotal (RM)
				From	To	
Water Supply (Water filling not more than 1000liter)	Per Ballast	500.00				
Water Connection (Constant Flow & Drainage) (Inclusive grease trap)	Per Connection	2,907.00				
COMPRESSED AIR	Billing	Price (RM)	Quantity Required	Date Required		
80lit/min	Per Connection	1,378.00				
165lit/min	Per Connection	1,484.00				
265lit/min	Per Connection	1,590.00				
440lit/ min	Per Connection	1,865.60				
630lit/min	Per Connection	2,120.00				
840lit/min	Per Connection	2,226.00				
1200lit/min	Per Connection	3,180.00				
Machine or Equipment type: _____						
Note: The Compressed Air type provided is Oil free and dry air at 7 Bar pressure.						
GRAND TOTAL (RM) (Total Nett Price)						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--



IMPORTANT NOTES:

Water Connection:

- Water Connection orders are inclusive of piping and will be connected by MITEC.
- Grease Traps are mandatory for sinking and pantry purposes that generate food waste and debris.
- Relocation within the booth upon initial installation is subject to a 30% Surcharge.
- The Order Form submitted must be with a booth location plan that shows the water connection point.

Compressed air:

- The connection for compressed air is ready to be used and available in the trench hole.
- The hose connector to the equipment or machine must be connected by the exhibitor.
- If a service locator plan is not provided, services will be placed in the most convenient location.
- The Water & Compressed Air and provision for all equipment and services are subject to availability.

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- No refund will be made for services installed and not used during the event.
- Installation for both services will only be done upon receipt of full payment.
- Refunds or overpayments will be processed by MITEC's Finance 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive of a 5% Service Charge and 8% Sales & Services Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

WATER & COMPRESSED AIR FORM - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip
- Payment by credit card only available onsite at the Exhibition Service Centre or order via Exhibition Service Center Portal
- Failure to make payment will result in unprocessed orders.
- Banking details as follow;

BANKING DETAILS

Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:
Stamp:

Company

For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

Indemnity Clause for Air Compressor Use

1. Indemnification: Exhibitor / Contractor shall be responsible for ensuring all necessary filters/water separators and other safety measures are adequately fitted/provided for the machines that are using compressed air for the duration of arrival to departure from the venue.

The Exhibitor / Contractor agrees to indemnify, defend, and hold harmless Malaysia International Trade & Exhibition Centre (MITEC), its officers, directors, employees, and agents from and against any claims, liabilities, losses, damages, costs, and expenses, including reasonable attorney fees, arising out of or related to the use of the air compressor provided by the Provider.

2. Assumption of Risk: The User acknowledges and agrees that the use of the air compressor is at their own risk. The Provider shall not be liable for any damages, whether direct, indirect, incidental, consequential, special, punitive, or exemplary, arising out of or related to the use of the air compressor.

3. No Warranty: The Provider makes no warranties, express or implied, regarding the air compressor, including but not limited to warranties of merchantability, fitness for a particular purpose, or non-infringement.


4. Limitation of Liability: In no event shall the Provider be liable to the User for any amount exceeding the value of the air compressor provided to the User.

5. Notice and Defence: The Provider shall promptly notify the User in writing of any claim subject to indemnification hereunder and shall provide reasonable cooperation to the User, at the User's expense, in the defence and settlement of such claim.

6. Survival: The indemnity obligations under this clause shall survive the termination or expiration of any agreement between the Provider and the User.

7. Governing Law: This indemnity clause shall be governed by and construed in accordance with the laws of [Jurisdiction]. Any disputes arising under or related to this indemnity clause shall be subject to the exclusive jurisdiction of the courts of [Jurisdiction].

8. Entire Agreement: This indemnity clause constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings, whether written or oral.

 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

STAND CATERING				ORDER FORM #05A				
Code	STARCHY FOOD (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
SF01	Fried Mamak Noodles with Shrimp and Pickled Green Chillies (30 pax)	320.00						
SF02	Fried Siamese Noodles with Shrimp and Pickled Green Chillies (30pax)	320.00						
SF03	Roti Jala with Chicken Curry (90 Pcs)	320.00						
SF04	Yong Chow Fried Rice with Barbeque Chicken Cubes (30pax)	320.00						
SF05	Scented Curry Fried Rice with Shrimp & Pineapple (30pax)	320.00						
SF06	Wok Fried Flat Noodles with Shrimp and Pickled Green Chillies (30pax)	320.00						
SF07	Linguine Pasta with Chicken and Mushroom Carbonara (30pax)	380.00						
SF08	Penne Pasta with Arrabbiata Shrimp (30 Pax)	380.00						
Code	HOT SAVORY (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
HS01	Deep-fried Punjabi Samosa with Mint Yoghurt (30 Pcs)	180.00						
HS02	Korean Cheesy Sausage Roll (30 Pcs)	380.00						
HS03	Barbecue Chicken Wings with Chili Dip (30pcs)	250.00						
HS04	Plant - Based Vege Sausage & Mini Bun (30pcs)	280.00						
HS05	Chicken Murtabak with Vegetable Curry and Pickled Onions (30pax)	280.00						
HS06	Mini Beef Murtabak with Vegetable Curry and Pickled Onions (30pax)	280.00						
HS07	Authentic Chicken Satay (90pcs)	380.00						
HS08	Authentic Beef Satay (90pcs)	380.00						
HS09	Otak Otak Pepes (60pcs)	250.00						
HS10	Authentic Marinated Chicken Wrapped in Pandan Leaf with Sweet Thai Sauce (30pcs)	180.00						
HS11	Kataifi wrapped Prawns with Chili Dip (30pcs)	250.00						
HS12	Crispy Apple Spring Rolls (60pcs)	180.00						
HS13	Crispy Tempura Prawn Stick (30pcs)	180.00						
HS14	Chicken Vietnam Roll (30 pcs)	180.00						
HS15	Curry Puff Stuffed with Egg (30pcs)	250.00						
HS16	Baked Tuna Puff (30pcs)	180.00						
HS17	Mini Chicken Curry Puff (60pcs)	180.00						
Code	COLD PLATTER (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
CP01	Assorted Petit Open Face Sandwich (30psc/Platter)	180.00						
CP02	Chapati Lamb Kebab Wrap (30psc/Platter)	280.00						
CP03	Stuffed Bean Curd with Thai Chili Dip (60pcs/Platter)	180.00						
CP04	Mini Croissant with Smoked Salmon (30psc/Platter)	320.00						
CP05	Tidbits (By Jar) – 1 Jar	180.00						
CP06	Deluxe Fresh Fruit Platter (30pax/Platter)	180.00						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

STAND CATERING		ORDER FORM #05A						
Code	SWEET (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
SW01	Muffin (Chocolate or Butterscotch) (30pcs/Platter)	180.00						
SW02	Fruit Danish (30pcs/Platters)	180.00						
SW03	Assorted Malay Kuih (40pcs/Platters)	180.00						
SW04	Assorted Fine French Pastries (30pcs/Platters)	180.00						
SW05	Mini Chocolate Éclair (30psc/Platters)	220.00						
SW06	Cookies By Jar – Chocolate Chip (100pcs)	180.00						
SW07	Cookies By Jar – Oatmeal Cookies (100pcs)	180.00						
SW08	Chocolate Brownies (30pcs/Platters)	180.00						
SW09	Boston Cheesecake (30pcs/Platters)	180.00						
SW10	Red Velvet Cake (30pcs/Platters)	180.00						
SW11	Opera Cake (30pcs/Platters)	180.00						
SW12	Eggless Vegetarian Cake (30pcs/Platters)	220.00						
SUBTOTAL (RM)								
<i>Deliveries do not include waiter service - should you require staff kindly complete the labour section below.</i>								

LABOUR	Rate/ Hour (RM)			No. Required	Serving Time	Dates Required		Total (RM)
	Mon-Sat	Sunday	Public Holiday			From	To	
Waiter	22.00	39.00	54.00					
Bar Person	25.00	44.00	67.00					
Note: Staffing - minimum 4 hours per shift will be required.								
SUBTOTAL (RM)								
GRAND TOTAL (RM) (Total Nett Price)								

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

IMPORTANT NOTES:

- All Noodles & Rice menu orders are per chafing dish and may serve up to 30 pax.
- All food served is subject to food safety handling requirements and best before consumption time.
- Disposable crockery and cutlery will be provided.
- The stand catering order(s) and services are subject to availability.
- Service will include standard buffet tables and linen.
- The client is responsible for ensuring sufficient space within the stand for serving setups.
- The client is responsible for providing an electrical connection to accommodate the stand catering or beverage machine ordered for their booth. Please arrange with the appointed booth contractor.
- Service Orders will only be delivered upon receiving full payment.

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) working days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayments will be processed by MITEC's Finance 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive of 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.
- MITEC has exclusive food and beverage distribution rights within the venue.
- Any outside food brought into its premises for sale and consumption is strictly prohibited.

STAND CATERING - PAYMENT INSTRUCTION

- Please mark billing instructions:

 Bank Transfer

 Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal
- Failure to make payment will result in unprocessed orders.
- Banking details as follow;

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before setup date		
	Email:		Hall No:		Stand No:		
	Address:				Tel No:		
	Contact Person:		Cell phone No:				
	Kindly complete and return to salesoperations@mitec.com.my						

PACK MEAL – REGULAR		Price (RM)	ORDER FORM #05B (LUNCH)					
Total minimum order 10 packed meals per booth			Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal (RM)
R01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Nyonya Style Assam Chicken Fragrant White Rice Wok-fried Seasonal Vegetables Bottled Mineral Water 							
R02	MENU 2	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Hong Kong Style Sweet and Sour Chicken Fragrant White Rice Wok-fried Seasonal Vegetables Bottled Mineral Water 							
R03	MENU 3	22.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Biryani Basmati Rice with Raisins and Vegetable Pickle Curry Chicken with Potatoes Stir Fried Cabbage Bottled Mineral Water 							
R04	MENU 4	22.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Pasta with Creamy Brown Sauce Sesame Chicken with Honey Butter Sauce Bottled Mineral Water 							
PACK MEAL – VEGETARIAN		Price (RM)	Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal (RM)
V01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Hong Kong Style Vegan Sweet and Sour Chicken Fragrant White Rice Wok-fried Seasonal Vegetables Bottled Mineral Water 							
V02	MENU 2	22.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Vegan Plant-Based Chicken Rendang Fragrant White Rice Stir Fry Garlic Broccoli Bottled Mineral Water 							
GRAND TOTAL (RM)								
(Total Nett Price)								

- **Collection Time: 11am -1pm.**
- **Location: To be advised. Exhibitors will be notified via email a few days before the exhibition starts.**

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to surcharge fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--

IMPORTANT NOTES

- Disposable crockery and cutlery will be provided for all pack meal orders.
- All food served is subject to food safety handling requirements and best before consumption time stated on the label.
- Pack meal orders will only be processed upon full payment received.
- Please present a complete order form and proof of full payment during the collection of the packed meal.
- MITEC has the exclusive food and beverage distribution rights within the venue.
- Any outside food and beverage brought into MITEC for sale and consumption is strictly prohibited.

TERMS & CONDITIONS:

- A 20% surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation before the event will cause payment to be forfeited and non-refundable.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 working days after the show closing. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are subject to a 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

PACKED MEALS SERVICE - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer Credit Card

- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slip.
- Payment by credit card is only available onsite at the Exhibition Service Center or by order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details are as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____


For Official Use (MITEC)

Date Received: _____

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to surcharge fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before setup date		
	Email:		Hall No:		Stand No:		
	Address:				Tel No:		
	Contact Person:		Cell phone No:				
	Kindly complete and return to salesoperations@mitec.com.my						

PACK MEAL – REGULAR		Price (RM)	ORDER FORM #05B (DINNER)					
Total minimum order 10 packed meals per booth			Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal (RM)
R01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Chinese Fried Rice Deep Fried Chicken Marinated in Chinese 5-spice Oriental Seasonal Vegetable Bottled Mineral Water 							
R02	MENU 2	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Kung Pao Chicken with Cashew Nuts Fragrant White Rice Oriental Seasonal Vegetable Bottled Mineral Water 							
R03	MENU 3	22.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Tandoori Chicken with Lime Plain Naan (2pcs) Onion Raita & Mint Chutney Bottled Mineral Water 							
R04	MENU 4	22.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Fried Katsu Chicken with Tonkatsu Sauce Fragrant Butter Rice Seasonal Oven Baked Vegetable Bottled Mineral Water 							
PACK MEAL – VEGETARIAN		Price (RM)	Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal (RM)
V01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Stir-Fried Plant-Based Meat with Kung Pao Sauce Fragrant White Rice Oriental Seasonal Vegetable Bottled Mineral Water 							
V02	MENU 2	22.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Vegan Plant-Based Bolognese Pasta Seasonal Oven Baked Vegetable Bottled Mineral Water 							
GRAND TOTAL (RM)								
(Total Nett Price)								

- **Collection Time: 11am -1pm.**
- **Location: To be advised. Exhibitors will be notified via email a few days before the exhibition starts.**

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to surcharge fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--

IMPORTANT NOTES

- Disposable crockery and cutlery will be provided for all pack meal orders.
- All food served is subject to food safety handling requirements and best before consumption time stated on the label.
- Pack meal orders will only be processed upon full payment received.
- Please present a complete order form and proof of full payment during the collection of the packed meal.
- MITEC has the exclusive food and beverage distribution rights within the venue.
- Any outside food and beverage brought into MITEC for sale and consumption is strictly prohibited.

TERMS & CONDITIONS:

- A 20% surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation prior to the event will cause payment to be forfeited and non-refundable.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 working days after the show closing. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are subject to 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

PACKED MEALS SERVICE - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follow:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____


For Official Use (MITEC)

Date Received: _____

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to surcharge fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by ATRADER</p>	Event Name:		Order Deadline: 2 weeks before setup date	
	Email:	Hall No:	Stand No:	
	Address:		Tel No:	
	Contact Person:	H/P No:		
Kindly complete and return to salesoperations@mitec.com.my				

SECURITY SERVICE	FORM #06
-------------------------	-----------------

Rate	Price per Hour (RM)	No. Of Security	Dates Required		Day 1	Day 2	Day 3	Day 4	Subtotal (RM)
			From	To	Service Time	Service Time	Service Time	Service Time	
Normal Time	27.00								
Sunday/ Public Holiday	29.00								
GRAND TOTAL (RM) (Total Nett Price)									

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%;	PLEASE KEEP A COPY FOR YOUR RECORDS
--	--



IMPORTANT NOTES:

- Security Service orders are based on an hourly rate of which a minimum order of 8 hours of service is required.
- Overnight Security Services from 12 midnight to 8.00 am are subject to a 100% surcharge and subject to approval from the event/ exhibition organizer.
- All security service orders are subject to availability.
- For a single corporate or private event, the order is subject to a surcharge or minimum order of security.
- Service Order will only be delivered upon receipt of full payment.

TERMS & CONDITIONS:

- A 20% surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation before the event will cause payment to be forfeited and non-refundable.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 days after the show closing date. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are subject to 5% Service Charge and 8% Sales & Service Tax
- The above price quoted is subject to change without prior notice including prevailing government tax.

SECURITY SERVICE ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer Credit Card

- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slip.
- Payment by credit card is only available onsite at the Exhibition Service Center or by order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details are as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____


For official use (MITEC)

Date Received: _____

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
Kindly complete and return to salesoperations@mitec.com.my					

PLANT & FLOWER			ORDER FORM #07		
Description of Items		Price Per Unit (RM)	Unit	Subtotal (RM)	
P01	Plants	Small (1ft to 2ft)	27.00		
P02		Medium (3ft to 4ft)	30.50		
P03		Large (5 ft to 6 ft)	36.50		
F01	Flowers	Posy Size S (1ft x 1ft)	82.50		
F02		Posy Size M (2ft x 2ft)	137.50		
F03		Posy Size L (4ft x 4ft)	175.00		
F04		Posy Size XL (6ft x 6ft)	321.50		
F05		Long Low Size S (2ft x 1ft)	86.00		
F06		Long Low Size M (4ft x 1ft)	164.00		
F07		Long Low Size L (6ft x 1ft)	248.00		
GRAND TOTAL (RM)					
(Total Nett Price)					

PRICES ARE SUBJECT TO MARKET-RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%;	PLEASE KEEP A COPY FOR YOUR RECORDS
--	--

IMPORTANT NOTES:

- The plant and flowers are presented with standard nursery and florist vases or trays.
- Minimum order for plant & flower is RM400nett otherwise the order is subject to a delivery fee of RM70nett.
- Plants and flowers are delivered to the booth on the last day of the set-up period.
- Plants ordered are for the entire show period (max 4 days).
- Plant orders are provided on a rental basis and must be returned to the supplier after the event.
Any loss or damage incurred will result in appropriate billing to the customer.
- The Plant & Flower's type, orders, and services are subject to availability.
- Service Order will only be delivered upon receipt of full payment.

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive of a 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

PLANT & FLOWER ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slips.
- Payment by credit card is only available onsite at the Exhibition Service Center or by order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET-RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by ATRADE</p>	Event Name:				Order Deadline: 2 weeks before setup date
	Email:		Hall No:		Stand No:
	Address:				Tel No:
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

ELECTRICAL

ORDER FORM #08

No.	Power Mains	Dates Required		Quantity Required	Price Per Unit (RM)	Subtotal (RM)
		From	To			
1	13 Amp SPN				100.00/unit	
2	15 Amp SPN				200.00/unit	
3	32 AMP TPN (Isolator)				750.00/unit	
4	32 AMP TPN				750.00/unit	
5	63 AMP TPN				1350.00/unit	
6	125 AMP TPN				2500.00/unit	
7	Relocation Fees (On-site)				600.00/unit	
GRAND TOTAL (RM) (Total Nett Price)						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

IMPORTANT NOTES:

- The Electrical Connection order(s) and services are subject to availability.
- Wall, column, and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
- All equipment regardless of source of power must comply with all national, state, and local safety codes.
- Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work, and operation may be executed with a "house electrician".
- All equipment must be properly tagged and wired with complete information as to type of current, voltage phase, cycle, horsepower, etc.
- All material and equipment furnished by the appointed Official Contractor for this service order shall be removed **ONLY** at the close of the show.
- Single line drawing shall be submitted with the completed order form(s) for approval along with the following forms at least fourteen (14) days prior to the event move-in date.
 - i) Form Q - Suruhanjaya Certified Electrical Contractor (Sijil Perakuan Pendaftaran Kontraktor Elektrik)
 - ii) Form N- Suruhanjaya Certified Competent Electrical Engineer (Sijil Perakuan Kompetensi Pendawai)
 - iii) Form G – Certified of Electrical Completion and Compliance (Perakuan Penyelian dan Penyiapan)
 - iv) Form H – Certified of Electrical Test Report (Perakuan Ujian)

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- A 100% Surcharge applies for all on-site orders.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayments will be processed by MITEC's Finance 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are inclusive of a 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

ELECTRICAL CONNECTION ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions: -

<input type="checkbox"/>	Bank Transfer	<input type="checkbox"/>	Credit Card
--------------------------	---------------	--------------------------	-------------
- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slip.
- Payment by credit card is only available onsite at the Exhibition Service Center or by order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details are as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:	Signature:
Billing Address:	
Date:	Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%;

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

STAND CLEANING

ORDER FORM #09

Rate	Price per SQM (RM)	Charge	No. of Cleaners	Dates Required		Total (RM)
				From	To	
Weekdays & Weekend	13.00	<i>Per 20 mins Per 2 sessions</i> <i>Service Time: AM: 1000-1200h PM: 1200-1600h</i>				
GRAND TOTAL (RM) (Total Nett Price)						

PRICES ARE SUBJECT TO MARKET-RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%.

PLEASE KEEP A COPY FOR YOUR RECORDS

IMPORTANT NOTES:

- Rate is per square meter per cleaning session.
- The cleaner is exclusively for vacuuming, general cleaning, and removal of garbage only. (booth construction waste; wood, rubble, paint, board, and such not included).
- The Stand Cleaning order(s) and services are subject to availability.
- Service Order will only be delivered upon receipt of full payment.
- Please order sufficient no. of cleaners for booth size above 50m2.

TERMS & CONDITIONS:

- A 20% surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation before the event will cause payment to be forfeited and non-refundable.
- Refunds or overpayments will be processed by MITEC's Finance Department 30 working days after the show closing date.
An invoice will be provided within fourteen (14) days after the show closing date for all the onsite orders.
- All prices are subject to a 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

STAND CLEANING FORM - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slip.
- Payment by credit card is only available onsite at the Exhibition Service Center or by order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details are as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%.

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before setup date	
	Email:		Hall No:		Stand No:	
	Address:				Tel No:	
	Contact Person:		H/P No:			
Kindly complete and return to salesoperations@mitec.com.my						

BEER & WINE				ORDER FORM #10				
Code	BEER/ COFFEE COMBO	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
BR01	1 carton x 24 cans of Tiger Beer (350 ml)	433.00						
BR02	1 carton x 24 cans of Heineken (350 ml)	466.00						
BR03	MITEC House Wine (Red)	232.50						
BR04	MITEC House Wine (White)	232.50						
BR05	Ice cube (10kg)	39.00						
BR06	Additional disposal Paper / Plastic Cup (per pack of 25 cups)	35.00						
Note: i) Beer cans come in a bucket with ice and disposable cups. ii) Wine come with 5 units of wine glasses.								
SUB TOTAL (RM)								

Deliveries do not include waiter service - should you require staff kindly complete the labor section below

LABOUR	Rate/ Hour (RM)			No. Required	Serving Time	Dates Required		Total
	Mon-Sat	Sunday	Public Holiday			From	To	
Waiter	22.00	39.00	54.00					
Bar Person	25.00	44.00	67.00					
Porter	18.00	32.00	50.00					
Note: Staffing - minimum 4 hours per shift will be required.								
SUB TOTAL (RM)								
GRAND TOTAL (RM) (Total Nett Price)								

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders within 4 weeks to the event date subject to an administration fee of 20 %	PLEASE KEEP A COPY FOR YOUR RECORDS
---	--

IMPORTANT NOTES:

- The beverage order(s) and services are subject to availability
- Service Order will only be delivered upon receipt of full payment.
- Client responsible to provide electrical connection to accommodate stand catering or beverage machine ordered for their booth. Please arrange with the appointed booth contractor.

TERMS & CONDITIONS:

- A 20% Surcharge applies for all orders placed after the deadline which is two (2) weeks before setup date.
- MITEC has exclusive food and beverage distribution rights within the venue.
- Any cancellation before the event will cause payment to be forfeited and non-refundable
- Any outside beverages brought in within MITEC facilities for sale and consumption are strictly prohibited.
- All prices are subject to a 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

BEER & WINE ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions: -

Bank Transfer Credit Card

- If payment is made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of the transaction slip.
- Payment by credit card is only available onsite at the Exhibition Service Center or by order via the Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details are as follows:

BANKING DETAILS	
Bank: Malayan Banking Berhad (MAYBANK)	Account Number: 564397159623
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Damansara Branch, 7 & 8, Jalan Tanjung SD 13/1, Bandar Sri Damansara, 52200 Kuala Lumpur, Malaysia
Swift Code: MBBEMYKLXXX	Branch ID/ Bank Code: 14312/ 54

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____

Date Received: _____

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders within 4 weeks to the event date subject to an administration fee of 20 %

PLEASE KEEP A COPY FOR YOUR RECORDS