 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before the event date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

RIGGING / HANGING	ORDER FORM #02
--------------------------	-----------------------

Banner/Lighting/Structure: Description of Item: (If different, please attach description of each)						
Quantity:		Weight (must be accurate):				
Location (s) of the hanging banner or structure:						
SERVICE DESCRIPTION:	Price (RM)		Quantity Required	Date Required		Subtotal (RM)
				From	To	
3M Box Truss 300mm/ 400mm	Per unit Per Day	403.00				
1000kg Hoist and set up crew	Per unit Per Day	1,303.00				
Min 2 Banner Hanging Point	Per Set Per Day	447.00				
Additional Banner Hanging Point	Per unit Per Day	225.00				
PE Endorsement (Optional)	Per booth	Cat A	3500			
		Cat B	5000			
		Cat C	7000			
Fly-Bar (Ballroom Only) <small>Weight load: Left& Right: 200kg each / Center:300 kg</small>	Per Unit Per Event	550.00				
GRAND TOTAL (RM) (Total Nett Price)						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS



IMPORTANT NOTES:

- Banners must have hanging cables, eyelets and must be set with lightweight rod on its top and bottom for stability.
- Banners must be handover to MITEC minimum 1 day prior to show setup date.
- Rigging must be instal and dismantle by certified rigger appointed by contractor or exhibitors.
- Contractor must bring suitable safety cable to use for hanging.
- The maximum load per Rigging and per Structure are 500 kg and below and to be spread evenly specially for structure
- Shakel & Spanset require to have limit on working load.
Hanging Structure frame must be built with metal base.
- Rigging Plan are strictly based on MITEC mother truss. Rigging & Hanging order(s) and services are subject to availability and plan submitted.
- Service will not be rendered until received of full payment.
- Rigging Services are solely provided by MITEC.
- Hanging Structure subject to MITEC Approval and PE Endorsement issued by MITEC's panel is optional service with charges depending on structure complexity under 3 Category below;
Category A: 30% partial space structure occupancy / minimal structure design / minimal hanging point.
Category B: 50% half space structure occupancy / multiple structure design / multiple hanging point.
Category C: 100% full space structure occupancy/ multiple structure design/ multiple hanging point.
- MITEC's panel PE Engineer will review and advise the charges upon review of the submission.
- Plan submission and final installation are subject to MITEC's approval.
- Please submit and attach a copy of following documents 14 days prior to the build-up date.
 - * 3D Drawing
 - * Orientation plan
 - * Superimposed rigging plan point
 - * Technical drawing of the hanging structure
 - * Rigging equipment and method

TERMS & CONDITIONS:

- Relocation of Banner/ Structure subject to MITEC approval and surcharge of 50%.
- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive 5% Service Charge and 8% Sales & Service Tax
- The above price quoted is subject to change without prior notice including prevailing government tax.
- MITEC has exclusive Rigging & Hanging Installation rights within the venue.
- Any outside supplier and equipment brought into MITEC are strictly prohibited.

RIGGING & HANGING SERVICE - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

<input type="checkbox"/> Bank Transfer	<input type="checkbox"/> Credit Card
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- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Central Portal. Failure to make payment will result in unprocessed orders.
- Banking details as follow:

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 2346 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp _____


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by NATRADE</p>	Event Name:				Order Deadline: 2 weeks before the event date	
	Email:		Hall No:		Stand No:	
	Address:				Tel No:	
	Contact Person:		H/P No:			
Kindly complete and return to salesoperations@mitec.com.my						

BEVERAGE				ORDER FORM #03						
Code	TEA/COFFEE COMBO:			Price (RM)	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
C01	Coffee Bean Machine including of ; - 1 Kg Coffee Bean for 100 cups (espresso, coffee, cappuccino, latte) - 1 Box Tea of 50 sachets with selection of ; English Breakfast, Earl Grey, Jasmine, Peppermint, Chamomile)			1200.00						
C02	1 kg Coffee Bean for 100 cups (espresso, coffee, cappuccino, latte)			600.00						
C03	1 Box Tea of 50 sachets with selection of English Breakfast, Earl Grey, Jasmine, Peppermint, Chamomile			322.00						
Code	SOFT DRINKS: 24 cans x 325ml			Price (RM)	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
S01	Coke		Coke Light	160.00						
	Sprite		Soda							
	Ginger Ale									
	100 Plus									
Code	JUICES: 20 bottles x 250 ml			Price RM	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
J01	Orange		Apple	150.00						
	Pink Guava		Mango							
Code	MINERAL WATER/ DISPENSER			Price RM	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
M01	In House Mineral Water (24 bottle x 350ml)			79.50						
M02	Water Dispenser + Three (3) Bottled Water (19L)			580.00						
M03	Refill Water Galloon – 19L (for water dispenser)			72.00						
M04	Additional disposal Paper Cups (per pack of 25 cups)			32.00						
Deposit*										
SUBTOTAL (RM)										

Deliveries do not include waiter service – should you require staff kindly complete the labor section below

LABOUR	Rate/ Hour (RM)			No. Required	Serving Time	Dates Required		Total (RM)	
	Mon-Sat	Sunday	Public Holiday			From	To		
Waiter	22.00	39.00	54.00						
Bar Person	25.00	44.00	67.00						
Note: Staffing - minimum 4 hours per shift will be required.								SUBTOTAL (RM)	
								GRAND TOTAL (RM) (Total Nett Price)	

**IMPORTANT NOTES:**

- A deposit of RM500.00 must be placed for each water dispenser order
- A deposit of RM500.00 must be placed for each coffee machine order.
- A deposit shall be paid in separate cheque. This deposit will be used to offset any damages or loss of equipment.
- Disposable cup and cutleries will be provided.
- The exhibitor is responsible and will be charged for any loss or damaged cup and cutleries.
- Client responsible to provide electrical connection to accommodate stand catering or beverage machine ordered for their booth. Please arrange with the appointed booth contractor.
- The beverage order(s) and services are subject to availability
- Service Order will only be delivered upon received of full payment.

TERMS & CONDITIONS:

- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive of 5% Service Charge and 6% Sales & Service.
- The above price quoted is subject to change without prior notice including prevailing government tax.
- MITEC has exclusive food and beverage distribution rights within the venue.
- Any outside beverages brought into its premises for sale and consumption is strictly prohibited.

BEVERAGE ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follow :

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:


Company Stamp:

For official use (MITEC)

Date Received:

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before the event date
	Email:		Hall No:		Stand No:
	Address:				Tel No:
	Contact Person:		H/P No:		
Kindly complete and return to salesoperations@mitec.com.my					

BUILDING SERVICES			ORDER FORM #04A				
INTERNET CONNECTION		Billing	Price (RM)	Quantity Required	Date Required		Total (RM)
SPEED	WIFI / WIRED			From	To		
5 Mbps Dedicated Access	Dedicated Access Internet 4 days Package <i>Recommended for light users</i> <input type="checkbox"/> WIFI (Maximum up to 4 users / 1 SSID) <input type="checkbox"/> WIRED (One connection only) (without wireless router)	4 days	1,400.00				
	Additional day	Per day	350.00				
8 Mbps Dedicated Access	Dedicated Access Internet 4 days Package <i>Recommended for social networking, uploads and downloads video and light video viewing</i> <input type="checkbox"/> WIFI (Maximum up to 4 users / 1 SSID) <input type="checkbox"/> WIRED (One connection only) (without wireless router)	4 days	2,240.00				
	Additional day	Per day	560.00				
10 Mbps Dedicated Access	Dedicated Access Internet 4 days Package <i>Recommended for social networking, uploads and downloads video and heavy video viewing.</i> <input type="checkbox"/> WIFI (Maximum up to 4 users / 1 SSID) <input type="checkbox"/> WIRED (One connection only) (without wireless router)	4 days	2,800.00				
	Additional day	Per day	700.00				
Line Relocation Charge		One Time Only	261.00				
Additional Wired Connection		Per Connection	180.00				
TELECOMMUNICATION		Billing	Price RM	Quantity Required	Date Required		
					From	To	
Phone, Fax, modem & speed point machines must be configured for tone to dial "9" for a line							
Phone Mitel 5320e (phone bill separately)		Per Day	369.00				
Local line/ Credit card line		Per Day	106.00				
IDD line setting		Once Off	NA				
Line relocation		Per Req /Line	NA				
Deposit	Telephone		1,054.00				
	IDD	Per connection	2,109.00				
GRAND TOTAL (RM)							
(Total Nett Price)							

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
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IMPORTANT NOTES:

- For Internet order, the WIFI Password will be delivered to exhibitor's booth on the last day of build -up period. The provision for all equipment and services are subject to availability.
- Power connection shall be arranged for any equipment required power connection. Please arrange with the appointed booth contractor.
- The Internet & Telecommunication order(s) and services are subject to availability.
- Internet Line Relocation and Additional Wired Connection during setup and actual event day are subject to approval and availability.
- Service Order Form submitted must be with booth location plan that show Internet point required.
- Installation will only be done upon received of full payment.
- Wired connection cabling is up to 10 meter and additional is chargeable accordingly.
- MITEC cannot guarantee that the services will be free from any error or interruption due to nature of the service and risk factors beyond MITEC Control.

TERMS & CONDITIONS:

- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- No refund will be made for services installed and not used during the event.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date.
- Deposit for Telecommunication are refundable after deduction of billing.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

INTERNET & TELECOMMUNICATION ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions: Bank Transfer Credit Card
- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip
- Payment by credit card only available onsite at the Exhibition Service Centre or order via Exhibition Service Center Portal
- Failure to make payment will result in unprocessed orders.
- Banking details as follow;

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____


For official use (MITEC)

Date Received: _____

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PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before the event date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

BUILDING SERVICES		ORDER FORM #04B				
WATER / DRAINAGE	Billing	Price (RM)	Quantity Required	Date Required		Subtotal (RM)
				From	To	
Water Supply (Water filling not more than 250liter)	One Time	1,275.00				
Water Connection (Constant Flow & Drainage) (Inclusive grease trap)	Per Connection	2,907.00				
COMPRESSED AIR	Billing	Price (RM)	Quantity Required	Date Required		
				From	To	
1 HP 230V (13A) 80lit/min	Per Connection	1,378.00				
2 HP 230V (15A) 165lit/min	Per Connection	1,484.00				
3 HP 415V (30A) 265lit/min	Per Connection	1,590.00				
5 HP 415V (30A) 440lit/ min	Per Connection	1,865.60				
7 ½ HP 415V (30A) 630lit/min	Per Connection	2,120.00				
10 HP 415V (30A) 840lit/min	Per Connection	2,226.00				
15 HP 415V (60A) 1200lit/min	Per Connection	3,180.00				
Machine or Equipment type: _____						
Note: The Compressed Air type provided is Oil free and dry air at 7 Bar pressure.						
GRAND TOTAL (RM) (Total Nett Price)						

- MITEC HOLDS EXCLUSIVE PROVISION OF COMPRESSED AIR SERVICES.
- EXTERNAL COMPRESSORS ARE PROHIBITED AT ALL TIMES.

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PLEASE KEEP A COPY FOR YOUR RECORDS

IMPORTANT NOTES:

Water Connection:

- Water Connection order are inclusive piping and will be connected by MITEC.
- Grease Trap are mandatory for sinking and pantry purpose that generates food waste and debris.
- Relocation within booth upon initial installation subject to 30% Surcharge.
- Order Form submitted must be with booth location plan that shows water connection point.

Compressed air:

- The connection for compressed air is ready to be use and available in trench hole.
- The hose connector to the equipment or machine must be connected by exhibitor.
- If a service locator plan is not provided, services will be placed in the most convenient location.
- The Water & Compressed Air and provision for all equipment and services are subject to availability.
- Installation will only be done upon received of full payment.

TERMS & CONDITIONS:

- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- No refund will be made for services installed and not used during the event.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date. Deposit for Telecommunication are refundable after deduction of billing.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive of 5% Service Charge and 8% Sales & Services Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

WATER & COMPRESSED AIR FORM - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip
- Payment by credit card only available onsite at the Exhibition Service Centre or order via Exhibition Service Center Portal
- Failure to make payment will result in unprocessed orders.
- Banking details as follow;

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:

For official use (MITEC)

Date Received:

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Exhibitor / Contractor shall be responsible to ensure all necessary filters / water separators and other safety measures are adequately fitted / provided for the machines that are using compressed air for the duration arrival to departure from venue.

Indemnity Clause for Air Compressor Use

1. Indemnification: The Exhibitor / Contractor agrees to indemnify, defend, and hold harmless Malaysia International Trade & Exhibition Centre (MITEC), its officers, directors, employees, and agents from and against any claims, liabilities, losses, damages, costs, and expenses, including reasonable attorney fees, arising out of or related to the use of the air compressor provided by the Provider.

2. Assumption of Risk: The User acknowledges and agrees that the use of the air compressor is at their own risk. The Provider shall not be liable for any damages, whether direct, indirect, incidental, consequential, special, punitive, or exemplary, arising out of or related to the use of the air compressor.

3. No Warranty: The Provider makes no warranties, express or implied, regarding the air compressor, including but not limited to warranties of merchantability, fitness for a particular purpose, or non-infringement.



4. Limitation of Liability: In no event shall the Provider be liable to the User for any amount exceeding the value of the air compressor provided to the User.

5. Notice and Defence: The Provider shall promptly notify the User in writing of any claim subject to indemnification hereunder and shall provide reasonable cooperation to the User, at the User's expense, in the defence and settlement of such claim.

6. Survival: The indemnity obligations under this clause shall survive the termination or expiration of any agreement between the Provider and the User.

7. Governing Law: This indemnity clause shall be governed by and construed in accordance with the laws of [Jurisdiction]. Any disputes arising under or related to this indemnity clause shall be subject to the exclusive jurisdiction of the courts of [Jurisdiction].

8. Entire Agreement: This indemnity clause constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings, whether written or oral.

 MITEC <small>Owned by</small> 	Event Name:				Order Deadline: 2 weeks before the event date	
	Email:		Hall No:		Stand No:	
	Address:				Tel No:	
	Contact Person:		H/P No:			
Kindly complete and return to salesoperations@mitec.com.my						

STAND CATERING				ORDER FORM #05A				
Code	NOODLES AND RICE (Per Chafing Dish)	Price (RM)	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
N01	Fried Noodles Mamak Style	320.00						
N02	Mee Siam	320.00						
N03	Braised Szechuan Noodle with String Cucumber	342.50						
N04	Braised Ee-Fu Noodles with Seafood and Chive	342.50						
R01	Wok Fried Udon with Black Fungus and Seafood	342.50						
R02	Nasi Goreng Ikan Bilis	300.00						
R03	Scented Curry Fried Rice with Seafood & Pineapple	342.50						
R04	Yong Chow Wok Fried Fragrant Rice	342.50						
R05	Glutinous Rice with Chicken and Mushroom Wrapped in Lotus Leaf	342.50						
Code	ASIAN MENU (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
AM01	Deep Fried Samosa with Mint Yoghurt	180.00						
AM02	Deep Fried Breaded Potato Wedges	100.00						
AM03	Baked Chicken with Puff Pastry	180.00						
AM04	Baked Sardine Puff	180.00						
AM05	Baked Tuna Puff	180.00						
AM06	Deep Fried Chicken Curry Puff (60 pcs)	180.00						
AM07	Otak Otak Fish	100.00						
AM08a	Beef Satays (60 pcs)	290.00						
AM08b	Chicken Satays (60 pcs)	250.00						
AM09a	Mini Beef Murtabak	260.00						
AM09b	Mini Chicken Murtabak	250.00						
AM10	Stuffed Bean Curd with Vegetables	100.00						
AM11	Roti Jala with Chicken Curry (60 pcs)	250.00						
AM12	Chicken Drumstick Perchik	220.00						
AM13	Chicken Bergedil	150.00						
AM14	Vegetable Spring Roll	150.00						
AM15	Kuih Lapis	180.00						
AM16	Kuih Ketayap	180.00						
AM17	Kuih Seri Muka	180.00						
AM18	Gado Gado (per Chafing Dish)	230.00						
AM19	Rojak Buah Buahhan (per Chafing Dish)	230.00						
AM20	Penang Rojak Pesembor (per Chafing Dish)	230.00						
Code	CHINESE MENU (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1 Delivery Time	Day 2 Delivery Time	Day 3 Delivery Time	Day 4 Delivery Time	Total (RM)
CM01	Deep Fried Crispy Salad Prawn	199.00						
CM02	Wok Fried Shanghai Spring Roll	186.00						
CM03	Deep Fried Wanton	186.00						

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Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

STAND CATERING				ORDER FORM #05A				
Code	CHINESE MENU (Per 30 pcs)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
CM04	Crispy Yam Dumpling	186.00						
CM05	Golden Sugarcane Prawn	199.00						
CM06	Almond Flake Shrimp Toast	186.00						
CM07	Crispy Vegetarian Prawn w Mayo Dips	186.00						
CM08	Marinated Chicken Wrapped in Pandan Leaf	139.00						
Code	WESTERN (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
WM01	Linguine Pasta with Basilic (per Chafing Dish)	350.00						
WM02	Penne Pasta with Seafood Ragout (per Chafing Dish)	380.00						
WM03	Fusilli Pasta with Napolitano Sauce (per Chafing Dish)	350.00						
WM04	Tuna Finger Sandwich	120.00						
WM05	Cheese Finger Sandwich	120.00						
WM06	Smoked Salmon Sandwich	190.00						
WM07	Assorted Finger Sandwich	150.00						
Code	SWEET (Per 30 pcs unless otherwise stated)	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total (RM)
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
SW01	American Cookies (per jar)	80.00						
SW02	Assorted French Cakes (3 types)	180.00						
SW03	Assorted Nyonya Kuih (3 types)	190.00						
SW04	Fresh Seasonal and Tropical Fresh Fruits	150.00						
SW05	Lemon Meringue Pies	180.00						
SW06	Strawberry Eclairs	180.00						
SW07	Chocolate Brownie	180.00						
SW08	Tiramisu	180.00						
SW09	Baked Cheese Cake	180.00						
SW10	Opera	180.00						
SW11	English Fruit Cake	180.00						
SW12	Assorted Danish Bakeries (3 types)	220.00						
SUBTOTAL (RM)								
<i>Deliveries do not include waiter service - should you require staff kindly complete the labour section below.</i>								

LABOUR	Rate/ Hour (RM)			No. Required	Serving Time	Dates Required		Total (RM)
	Mon-Sat	Sunday	Public Holiday			From	To	
Waiter	22.00	39.00	54.00					
Bar Person	25.00	44.00	67.00					
Note: Staffing - minimum 4 hours per shift will be required.								
SUBTOTAL (RM)								
GRAND TOTAL (RM) (Total Nett Price)								

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

IMPORTANT NOTES:

- All Noodles & Rice menu order are per chafing dish and may serve up to 30 pax.
- All food served subject to food safety handling requirements and best before consumption time.
- Disposable crockery and cutlery will be provided.
- The stand catering order(s) and services are subject to availability.
- Service will include standard buffet tables and linen.
- Client responsible to ensure sufficient space within the stand for serving setups.
- Client responsible to provide electrical connection to accommodate stand catering or beverage machine ordered for their booth. Please arrange with the appointed booth contractor.
- Service Order will only be delivered upon receiving full payment.

TERMS & CONDITIONS:

- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) working days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive of 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.
- MITEC has exclusive food and beverage distribution rights within the venue.
- Any outside food brought into its premises for sale and consumption is strictly prohibited.

STAND CATERING - PAYMENT INSTRUCTION

- Please mark billing instructions:

Bank Transfer

Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal
- Failure to make payment will result in unprocessed orders.
- Banking details as follow;

BANKING DETAILS

Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at +603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by ATRADE</p>	Event Name:				Order Deadline: 2 weeks before the event date		
	Email:		Hall No:		Stand No:		
	Address:				Tel No:		
	Contact Person:		Cell phone No:				
	Kindly complete and return to salesoperations@mitec.com.my						

PACK MEAL – DINNER		Price (RM)	ORDER FORM #05B					
Total minimum order 10 packed meals per booth			Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal (RM)
R01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Stir-fried Flat Noodles with Shrimp Bottle Mineral Water 							
R02	MENU 2	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Kung Pao Chicken with Fragrant White Rice Wok-fried Seasonal Vegetables Bottle Mineral Water 							
R03	MENU 3	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Steamed White Rice with Chicken Tandoori with Lime Mixed Vegetable Dhal Curry Bottle Mineral Water 							
R04	MENU 4	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Butter Rice with Chicken Katsu Seasonal Oven Baked Vegetable Bottle Mineral Water 							
PACK MEAL - VEGETARIAN		Price (RM)	Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal
V01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Vegetarian Chinese Fried Rice with Soy meat Kung Pao Sauce Wok-fried Seasonal Vegetables Bottle Mineral Water 							
V02	MENU 2	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Penne Pasta with Creamy Mushroom sauce Seasonal Oven Baked Vegetable Bottle Mineral Water 							
GRAND TOTAL(RM)								
(Total Nett Price)								

- **Collection Time: 11am -1pm.**
- **Location: To be advised. Exhibitors will be notified via email a few days before the exhibition starts.**

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to surcharge fee of 20%	PLEASE KEEP A COPY FOR YOUR RECORDS
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IMPORTANT NOTES

- Disposable crockery and cutlery will be provided for all pack meal order.
- All food served subject to food safety handling requirements and best before consumption time stated in label.
- Pack meal order will only be processed upon full payment received.
- Please present complete order form and proof of full payment during collection of pack meal.
- MITEC has the exclusive food and beverage distribution rights within the venue.
- Any outside food and beverage brought into MITEC for sale and consumption is strictly prohibited.

TERMS & CONDITIONS:

- 20% surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation prior to the event will caused payment to be forfeited and non-refundable.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are subject to 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

PACKED MEALS SERVICE - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follow:

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For Official Use (MITEC)

Date Received:

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PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by ATR TRADE</p>	Event Name:				Order Deadline: 2 weeks before the event date		
	Email:		Hall No:		Stand No:		
	Address:				Tel No:		
	Contact Person:		Cell phone No:				
Kindly complete and return to salesoperations@mitec.com.my							

PACK MEAL – LUNCH		Price (RM)	ORDER FORM #05B					
Total minimum order 10 packed meals per booth			Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal (RM)
R01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Sweet and Sour Chicken with Fragrant White Rice Wok-fried Seasonal Vegetables Bottle Mineral Water 							
R02	MENU 2	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Kam Heong Chicken with Fragrant White Rice Wok-fried Seasonal Vegetables Bottle Mineral Water 							
R03	MENU 3	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Biryani Rice with Curry Chicken and Vegetable Pickle Wok-fried Seasonal Vegetables Bottle Mineral Water 							
R04	MENU 4	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Pasta Aglio Olio with Japanese Chicken Teriyaki Sauce Seasonal Oven Baked Vegetable Bottle Mineral Water 							
PACK MEAL - VEGETARIAN		Price (RM)	Day 1	Day 2	Day 3	Day 4	Day 5	Subtotal
V01	MENU 1	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Sweet and Sour Soy Meat with Fragrant White Wok-fried Seasonal Vegetables Bottle Mineral Water 							
V02	MENU 2	18.00	Qty	Qty	Qty	Qty	Qty	
	<ul style="list-style-type: none"> Pasta Aglio Olio with Cheese Seasonal Oven Baked Vegetable Bottle Mineral Water 							
GRAND TOTAL (RM)								
(Total Nett Price)								

- Collection Time: 11am -1pm.
- Location: To be advised. Exhibitors will be notified via email a few days before the exhibition starts.

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

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PLEASE KEEP A COPY FOR YOUR RECORDS



IMPORTANT NOTES

- Disposable crockery and cutlery will be provided for all pack meal order.
- All food served subject to food safety handling requirements and best before consumption time stated in label.
- Pack meal order will only be processed upon full payment received.
- Please present complete order form and proof of full payment during collection of pack meal.
- MITEC has the exclusive food and beverage distribution rights within the venue.
- Any outside food and beverage brought into MITEC for sale and consumption is strictly prohibited.

TERMS & CONDITIONS:

- 20% surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation prior to the event will caused payment to be forfeited and non-refundable.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are subject to 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

PACKED MEALS SERVICE - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

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- Banking details as follow:

BANKING DETAILS	
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Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:


For Official Use (MITEC)

Date Received:

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PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by ATRADER</p>	Event Name:		Order Deadline: 2 weeks before the event date	
	Email:	Hall No:	Stand No:	
	Address:		Tel No:	
	Contact Person:	H/P No:		
Kindly complete and return to salesoperations@mitec.com.my				

SECURITY SERVICE	FORM #06
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Rate	Price per Hour (RM)	No. Of Security	Dates Required		Day 1	Day 2	Day 3	Day 4	Subtotal (RM)
			From	To	Service Time	Service Time	Service Time	Service Time	
Normal Time	27.00								
Sunday/ Public Holiday	29.00								
GRAND TOTAL (RM) (Total Nett Price)									

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%;	PLEASE KEEP A COPY FOR YOUR RECORDS
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IMPORTANT NOTES:

- Security Service order are based on hourly rate of which a minimum order of 8 hours service is required.
- Overnight Security Service from 12midnight to 8.00 am are subject to 100% surcharge and subject to approval from event/ exhibition organizer.
- All security service order is subject to availability.
- For single corporate or private event, order is subject to surcharge or minimum order of security.
- Service Order will only be delivered upon received of full payment.

TERMS & CONDITIONS:

- 20% surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation prior to the event will caused payment to be forfeited and non-refundable.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 days after the show closing date. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are subject to 5% Service Charge and 8% Sales & Service Tax
- The above price quoted is subject to change without prior notice including prevailing government tax.

SECURITY SERVICE ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer Credit Card

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BANKING DETAILS	
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Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____


For official use (MITEC)

Date Received: _____

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PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:			Order Deadline: 2 weeks before the event date	
	Email:		Hall No:		Stand No:
	Address:			Tel No:	
	Contact Person:		H/P No:		
Kindly complete and return to salesoperations@mitec.com.my					

PLANT & FLOWER			ORDER FORM #07		
Description of Items		Price Per Unit (RM)	Unit	Subtotal (RM)	
P01	Plants	Small (1ft to 2ft)	27.00		
P02		Medium (3ft to 4ft)	30.50		
P03		Large (5 ft to 6 ft)	36.50		
F01	Flowers	Posy Size S (1ft x 1ft)	75.00		
F02		Posy Size M (2ft x 2ft)	125.00		
F03		Posy Size L (4ft x 4ft)	159.00		
F04		Posy Size XL (6ft x 6ft)	292.00		
F05		Long Low Size S (2ft x 1ft)	78.00		
F06		Long Low Size M (4ft x 1ft)	149.00		
F07		Long Low Size L (6ft x 1ft)	226.00		
GRAND TOTAL (RM)					
(Total Nett Price)					

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%;	PLEASE KEEP A COPY FOR YOUR RECORDS
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IMPORTANT NOTES:

- Minimum order for plant & flower is RM400nett otherwise order subject to delivery fee of RM70nett per order.
- Plants and flowers are delivered to the booth on the last day of the set-up period.
- Plants ordered are for entire show period (max 3 days), 2% surcharge apply daily for more than 3 days.
- The Plant & Flower order(s) and services are subject to availability.
- Service Order will only be delivered upon received of full payment.

TERMS & CONDITIONS:

- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date, failing which your payment is non-refundable and will be forfeited.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date.
- An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are inclusive of 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

PLANT & FLOWER ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer Credit Card

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- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follow:

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch, No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name: _____ Signature: _____

Billing Address: _____

Date: _____ Company Stamp: _____


For official use (MITEC)

Date Received: _____

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%

PLEASE KEEP A COPY FOR YOUR RECORDS

 <p>MITEC Owned by MATRADE</p>	Event Name:				Order Deadline: 2 weeks before the event date
	Email:		Hall No:		Stand No:
	Address:				Tel No:
	Contact Person:		H/P No:		
	Kindly complete and return to salesoperations@mitec.com.my				

STAND CLEANING

ORDER FORM #09

STAND CLEANING						
Rate	Price per SQM (RM)	Charge	No. of Cleaners	Dates Required		Total (RM)
				From	To	
Weekdays & Weekend	13.00	<i>Per 20 mins</i> <i>Per 2 sessions</i> <i>Service Time:</i> <i>AM: 1000-1200h</i> <i>PM: 1200-1600h</i>				
GRAND TOTAL (RM) (Total Nett Price)						

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders will be subject to an administration fee of 20%.

PLEASE KEEP A COPY FOR YOUR RECORDS

**IMPORTANT NOTES:**

- Rate are per square meter per cleaning session.
- The cleaner is exclusively for vacuuming, general cleaning and removal of garbage only. (booth construction waste ; wood, rubble, paint, board and such not included).
- The Stand Cleaning order(s) and services are subject to availability.
- Service Order will only be delivered upon received of full payment.
- Please order sufficient no. of cleaners for booth size above 50m2.

TERMS & CONDITIONS:

- A 20% surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- Notice of cancellation must be given at least fourteen (14) days before the event date.
- Any cancellation prior to the event will caused payment to be forfeited and non-refundable.
- Refunds or overpayment will be processed by MITEC's Finance Department 30 working days after the show closing date. An invoice will be provided within fourteen (14) days after the show closing date for all the onsite order.
- All prices are subject to 5% Service Charge and 8% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

STAND CLEANING FORM - PAYMENT INSTRUCTIONS

- Please mark billing instructions:

Bank Transfer

Credit Card

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- Banking details as follow:

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
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For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:

For official use (MITEC)

Date Received:

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

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PLEASE KEEP A COPY FOR YOUR RECORDS