



**Form 1**  
**Bare Space Booth**  
**Deadline 23rd February 2024**

**For Enquiries:**  
**Tel: +6(0)3 6151 9973**  
**Fax: +6(0)3 6151 3673**  
**Email: [operation@qube.com.my](mailto:operation@qube.com.my)**

### **BARE SPACE BOOTH**

We will be building our own booth and enclose drawing, with dimensions, illustrating the design of our booth. We understand that all electrical and piping installations must be carried out by the Official Contractors and as exhibitor and contractor, agree to abide by all the Rules and Regulations of the exhibition, particularly in respect of those stipulated in the Terms and Conditions of the Exhibitor's Manual.

The following company has been appointed as our contractor to construct our booth and/or other displays: -

Name of Contractor			
Person in Charge		Booth Number	
Tel		Mob. Number	
Email			
Designation			
Exhibiting Company			

Note: -

- **Submission of Design/Drawing:** All designs and drawings are to be submitted before **23<sup>rd</sup> February 2024**. Late submissions will not be considered.
- **Refundable Deposit:** Non-official contractors shall be required to deposit a Refundable Deposit according to the size of the exhibit's booths, to ensure that the rules and regulations are abided by, to cover any damages arising directly or indirectly from any infringements, and to settle all payments for supply and services rendered during the exhibition or for the purposes of the exhibition.
- **Administration Fee:** A non-refundable administration fee of RM20.00 per sqm contracted is also payable by the exhibitor's contractor to the official contractor prior to commencing work, processing of communications, management function including securing approval from the relevant authorities.
- **Booth Design Approvals:** Exhibitors using contractors other than the Official Contractors shall advise their independent contractors to submit their booth design and drawing to the Organiser or Official Contractor for approval before the exhibition. Failing which, organiser or official contractor reserves the right to stop any exhibitor and/or contractor from working within the exhibition hall if the booth design / drawings are not submitted in time, or not approved.
- **Booth Boundaries and Design Restrictions:** No exhibitor may place any display material or allow dividing wall or any part of their booth design and fittings beyond their contracted boundary.
- **Booth Height:** all construction above 2.4m for height is permitted only upon approval of the organiser or official contractor.

***(Continue on next page)***



**Form 1-B  
Bare Space Booth  
Deadline: 23rd February 2024**

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**BARE SPACE BOOTH (continued)**

This portion must be completed by the **appointed contractor** and returned accordingly.

Exhibiting Company			
Person in Charge		Booth Number	
Tel		Mob. Number	
Email			
Designation			
Name of Contractor			

If you are using a contractor other than the official contractor for your booth construction and / or interior decoration, please do complete this form and return back to the email given.

**\*Admin Fees are compulsory for all raw space and are borne strictly by the stand contractor only.**

ADMINISTRATION FEES		
RM20.00 per sqm x Total Raw Space Area	RM20.00 x _____ sqm =	
		6% SST
Total Amount: Administration Fees =		

\_\_\_\_\_  
Exhibiting Company Stamp

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Form 3-B**  
**Furniture on Hire**  
**Deadline: 23rd February 2024**

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### FURNITURE ON HIRE

All orders for furniture rentals shall be made on this form and returned before **23<sup>rd</sup> February 2024.**

Items	Specification (mm)	Unit Price (RM)		Qty	Cost (RM)
		Before 23 <sup>rd</sup> February 2024	Between 23 <sup>rd</sup> Feb - 19 <sup>th</sup> March 2024		
Information Desk	730(H) x 960(W) x 470(L)	85.00	110.00		
Information Counter	1030 (H) x 1030(W) x 540(L)	100.00	130.00		
2 Tier Counter	1000(H) x 1030(W) x 760(L)	200.00	260.00		
Curve Counter	1000(H) x 1980(W) x 500(D)	300.00	390.00		
Lockable Cupboard	730(H) x 960(W) x 470(L)	100.00	130.00		
Low Show Case	1030(H) x 1030(W) x 540(L)	210.00	273.00		
High Show Case	2070(H) x 1030(W) x 540(L)	400.00	520.00		
Low Display Cube	510(H)x 500(W) x 540(L)	90.00	117.00		
Medium Display Cube	760(H) x 500(W) 540(L)	120.00	156.00		
Tall Display Cube	1000(H) x 500(W) x 540(L)	150.00	195.00		
Low Round Table	720(H) x 800(D)	90.00	117.00		
Crystal D3	760(H) x 900(D)	150.00	195.00		
Tall Round Table	780(H) x 600(D)	110.00	143.00		
Brochure Rack	760(H) x 285(W) x 285(L)	120.00	156.00		
White Chair		75.00	98.00		

**(Continue on next page)**

**FURNITURE ON HIRE (continued)**All orders for furniture rentals shall be made on this form and returned before **23<sup>rd</sup> February 2024**

Items	Specification (mm)	Unit Price (RM)		Qty	Cost (RM)
		Before 23 <sup>rd</sup> February 2024	Between 23 <sup>rd</sup> Feb - 19 <sup>th</sup> March 2024		
Square Table	760(H) x 600(W) x 600(L)	100.00	130.00		
Glass Top Coffee Table	520(H) x 600(W) x 600(L)	100.00	130.00		
White Formica Coffee Table	500(H) x 600(W) x 600(L)	60.00	78.00		
Basket	-	5.00	7.00		
Folding Chair		25.00	33.00		
Barstool		85.00	111.00		
Cushion Barstool		120.00	156.00		
<b>Grand Total:</b>					

**Important Notes:**

- All items listed are on rental basis.
- The prices are for the duration of the exhibition days only.
- A **30% surcharge** will be imposed on orders received after this date and **50% surcharge** will be imposed for on-site orders to accommodate additional handling and transportation costs.
- Payment can be made by cheque or Banker's Draft in RM, made payable to **QUBE INTEGRATED MALAYSIA SDN BHD**. Direct Debit can be made at Maybank (MBB 514392310009).
- Full payment is required before delivery of items.
- A cancellation fee of 50% of price will be levied upon issued of proforma invoice.

Our contact person in charge of Furniture on Hire is

Exhibiting Company			
Person in Charge		Booth Number	
Tel		Mobile Number	
Email Address			

Company Stamp



## Furniture & Accessories Rental



Information Desk  
1030(W)x540(L)x760(H)



Lockable Cupboard  
1030(W)x540(L)x760(H)



1m Information Counter  
1030(W)x540(L)x1030(H)



Display Cube (Low)  
540(W)x540(L)x510(H)



Display Cube (Mid)  
540(W)x540(L)x760(H)



Display Cube (Tall)  
540(W)x540(L)x1030(H)



High Showcase  
1030(W)x540(L)x2070(H)



Low Showcase  
1030(W)x540(L)x1030(H)



Curve Counter  
1980(W)x 500 (D)x1000(H)

**\*\*All sizes may slightly vary from the actual size\*\***



## Furniture & Accessories Rental



White Curve Chair



Folding Chair



Cushion Barstool



S Barstool



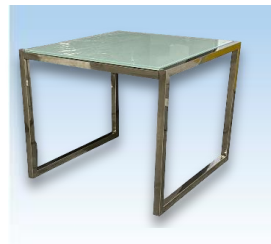
D3 Crystal Table  
900(D) x 760(H)



Low Round Table  
800(D) x 760(H)



Tall Round Table  
600(D) x 1000(H)



L Coffee Table  
500(W) x 500(L) x 450(H)



Brochure Rack



Waste Basket

**\*\*All sizes may slightly vary from the actual size\*\***



**Form 4**  
**Lighting & Power**  
**Deadline: 23<sup>rd</sup> February 2024**

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## LIGHTINGS AND POWER

All orders for lighting and power requirements shall be made on this form and returned before **23<sup>rd</sup> February 2024**.

Items	Unit Price (RM)		QTY	Cost (RM)
	Before 23 <sup>rd</sup> February 2024	Between 23 <sup>rd</sup> Feb - 19 <sup>th</sup> March 2024		
L.E.D Spotlight (Warm)	80.00	104.00		
L.E.D Spotlight (White)	100.00	130.00		
L.E.D Long Arm Spotlight (Warm)	90.00	117.00		
L.E.D Long Arm Spotlight (White)	110.00	143.00		
L.E.D Downlight (Warm)	100.00	130.00		
L.E.D Downlight (White)	120.00	156.00		
L.E.D Floodlight	300.00	390.00		
Fluorescent Tube 4' x 40W	70.00	91.00		
Fluorescent Tube 4' (Loose Set for Light box use)	90.00	117.00		
13amp, single-phase outlet (Max 310 Watts)	90.00	117.00		
13amp, single-phase outlet (24 hours)	180.00	234.00		
13amp, single phase outlet (for set up use only)	100.00	130.00		
15amp, single-phase outlet	100.00	130.00		
L.E.D Bulb Lighting Connection (per fitting)	110.00	143.00		
L.E.D Strip Lighting Connection (per meter run)	110.00	143.00		
<b>Grand Total:</b>				

### Important Notes:

- All items listed are on rental basis.
- All lights will be warm light, the changes from warm light to white light will have additional charges RM20 for each fitting.
- The prices are for the duration of the exhibition days only.
- A **30% surcharge** will be imposed on orders received after this date and **50% surcharge** will be imposed for on-site orders to accommodate additional handling and transportation costs.
- All prices quoted include approval fee, installation, power consumption and standby maintenance.

	<ul style="list-style-type: none"> <li>• <b>Form 4-B</b></li> <li>• <b>Lighting &amp; Power</b></li> <li>• <b>Deadline: 23<sup>rd</sup> February 2024</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>For Enquiries:</b></li> <li>• <b>Tel: +6(0)3 6151 9973</b></li> <li>• <b>Fax: +6(0)3 6151 3673</b></li> <li>• <b>Email:</b> <a href="mailto:operation@qube.com.my">operation@qube.com.my</a></li> </ul>
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**LIGHTINGS AND POWER (continued)**

- Payment can be made by cheque or Banker's Draft in RM, made payable to
  - **QUBE INTEGRATED MALAYSIA SDN BHD.** Direct Debit can be made at Maybank
  - **(MBB 514392310009).**
- Full payment is required before delivery of items.
- A cancellation fee of 50% of price will be levied upon issued of proforma invoice.
- Only the official contractor is permitted to undertake electrical work in the exhibition halls.
- Exhibitors who connect own lighting fixtures will be imposed with a **lighting connection charge of RM110.00 (per fitting).**
- Power points supplied are to be used for running equipment/exhibits only. If used for lighting purposes, lighting connection charges will apply.
- Exhibitors who wish to provide own lightings and fixtures containing wiring installation shall comply with the following procedures: -
  1. submit detailed drawings of such installation to the Event Manager for approval
  2. show proof that such installation is carried out by a registered wiring contractor with relevant Class of Certificate of Registration issued by the Director-General of Electrical Inspectorate, Malaysia, or its equivalent
  3. Use materials approved by the Department of Electrical Inspectorate, Malaysia. Non-compliance of the above shall result in immediate termination of power supply and/or penalty charges imposed by Kuala Lumpur Convention Centre (venue owners).
- The Event Manager reserves the right to request exhibitors to change any wiring installation, connection etc contained in lighting fixtures for safety reasons.
- Exhibitors whose lighting fixtures are found to be the cause of trips in power supply shall be responsible for all re-energization charges.

**One power point is assigned to one machine only. No multi-purpose plug and/or extension are allowed.**

Our contact person in charge of Lighting & Power is

Exhibiting Company			
Person in Charge		Booth Number	
Tel		Mobile Number	
Email			

Company Stamp



# ELECTRICAL RENTAL

# qube

Total Integrated Events & Management Services

□ Your success, our credibility



Spot Light



Long Arm Spot Light



Halogen Down Light



Flourescent



Socket Outlet



FloodLight



Metal Highlight (White Light)

# qube

**Qube Integrated Malaysia Sdn Bhd** (627777-A)

Wisma Qube, No 32-3, Jalan Nautika B U20/B, Seksyen U20, TSB Commercial Centre,  
Sungai Buloh, 40160 Shah Alam, Selangor Darul Ehsan, Malaysia

Tel : +603 - 6151 9973 / 9673 / 9873 Fax : +603 - 6151 3973 / 3673

Email : enquiry@qube.com.my Website : www.qube.com.my



**Form 5**  
**Poster Graphic Printing**  
**Deadline: 23<sup>rd</sup> February 2024**

**For Enquiries:**  
**Tel: +6(0)3 6151 9973**  
**Fax: +6(0)3 6151 3673**  
**Email: operation@qube.com.my**

All orders for poster graphic printing shall be made on this form and returned before **23rd February 2024**. Please email orders and artwork together with this form to operation@qube.com.my

All exhibitor that order for poster graphic printing MUST provide the following before **23rd February 2024**. Artwork according to size stated below in HIGH RESOLUTION (preferably in .ai or .eps format).

- A high-resolution company logo (preferably in .ai or .eps format) is required. Failure in providing high-resolution files will result in pixelated/distortion in end product.
- Artwork in JPEG to show the actual look of the printed artwork.
- Location of the printed artwork inside the booth.
- Late submission may result in delay in delivering the ordered product. Qube and the organizer will not be responsible for any delay in delivery due to late or failed submission of artwork.
- A **30% surcharge** will be imposed on orders received after this date and **50% surcharge** will be imposed for on-site orders to accommodate additional handling and transportation costs.
- Payment can be made by cheque or Banker's Draft in RM, made payable to **QUBE INTEGRATED MALAYSIA SDN BHD**. Direct Debit can be made at Maybank (MBB 514392310009).
- Full payment is required before delivery of items.

Our contact person in charge of Poster Graphic Printing is

Exhibiting Company			
Person in Charge		Booth Number	
Tel		Mobile Number	
Email Address			

Company Stamp



**Form 6**  
**Audio Visual**  
**Deadline: 23<sup>rd</sup> February 2024**

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**Email: [operation@qube.com.my](mailto:operation@qube.com.my)**

### Audio Visual

All orders for audio visual requirements shall be made on this form and returned before **23<sup>rd</sup> February 2023.**

Items	Unit Price (RM)		Qty	Cost (RM)
	Before 23 <sup>rd</sup> February 2024	Between 23 <sup>rd</sup> February – 19 <sup>th</sup> March 2024		
42" Plasma / LED TV - exclude Power Socket	1400.00	1820.00		
50" Plasma / LED TV - exclude Power Socket	2700.00	3510.00		
60" Plasma / LED TV - exclude Power Socket	5200.00	6760.00		
Free Standing Floor Stand	300.00	390.00		
<b>Grand Total:</b>				

### Important Notes:

- All items listed are on rental basis.
- All price stated is not include power socket for TV.
- The prices are for the duration of the exhibition days only.
- A **30% surcharge** will be imposed on orders received after this date and **50% surcharge** will be imposed for on-site orders to accommodate additional handling and transportation costs.
- Payment can be made by cheque or Banker's Draft in RM, made payable to **QUBE INTEGRATED MALAYSIA SDN BHD**. Direct Debit can be made at Maybank (MBB 514392310009).
- Full payment is required before delivery of items.
- A cancellation fee of 50% of price will be levied upon issued of proforma invoice.

Our contact person in charge of Audio Visual is

Exhibiting Company			
Person in Charge		Booth Number	
Tel		Mobile Number	
Email Address			

Company Stamp